

Health and Safety Statement of Intent

Statement

The company recognises its Health and Safety duties under the Health and Safety at Work Act 1974, the Management of Health and Safety at Work Regulations 1999 and accompanying protective legislation. The Directors act and make decisions for the right reasons, are committed and are responsible to ensure the Health & Safety of all colleagues, contractors, visitors, and members of the public, so far as is reasonably practicable.

Aims

The company aim to promote, set, and maintain the highest standards for Health, Safety and Welfare matters incorporating the company's core values. This will be achieved by:

- **Make a Difference** - *Taking ownership of actions*
Ensuring appropriate preventative/protection measures are taken to provide adequate control of Health & Safety and making regular assessments of risks arising from work activities.
- **Freedom to Challenge** - *Considering other people's ideas and feedback*
Consulting colleagues on matters affecting Health & Safety, along with the promotion of awareness and understanding of Health and Safety throughout the workforce.
- **Passion for Excellence** - *Continuously looks to improve*
The provision and maintenance of a safe place of work, safe systems of work, and a safe and healthy working environment.
- **One Team** - *Professional, respectful, and mindful towards others*
Colleagues are to take care, for the Health and Safety of themselves and others who may be affected by their actions or omissions.
- **Deliver with Integrity** - *Performs to the best of their ability*
Through the provision of such information, instruction, training, and supervision as may be necessary to ensure the health, safety, and competency of its colleagues.
- **Grow and Develop** - *Learns from setbacks and feedback*
By holding colleague forums and obtaining and acting on feedback, as necessary.

Objectives

The company objectives are to promote the health and wellbeing of all colleagues and to provide a safe working environment. This is evident in the investment made in the Newark office refurbishment, creating an agile workspace including several standing workstations to help prevent health conditions arising from prolonged sitting, along with new ergonomically designed chairs with body balance mechanisms.

The company is committed to the health & well-being of all colleagues by offering a free corporate healthcare cash plan - Medicare benefits include cashback on prescriptions, consultations, diagnostic tests, scans, and complementary/alternative therapies. It also includes a 24/7 health and stress related helpline service.



Neil Muller
Director Responsible for Health and Safety
Date: June 2020